

**PERSON SPECIFICATION**  
**Recreation Assistant, Sports Centre**  
**Vacancy Ref: N1931**

Criteria	Essential/ Desirable	Application Form Supporting statements Interview *
RLSS UK National Pool Lifeguard qualification.	Essential	Application form/Interview
Advocate of excellent customer care ensuring that the experience of each customer is positive and satisfactory.	Essential	Supporting statements/Interview
Excellent communication skills.	Essential	Supporting statements/Interview
Experience of dealing with a range of customer queries/concerns in a professional manner.	Essential	Supporting statements/Interview
Ability to work proactively and flexibly within the team and work on own initiative.	Essential	Supporting statements/Interview
Ability to work shifts, including evenings and weekends.	Essential	Supporting statements/Interview
Ability to demonstrate an up to date knowledge of health and safety issues relating to leisure.	Essential	Supporting statements/Interview
Experience of and/or appreciation of a multi-cultural environment.	Essential	Supporting statements/Interview
Commitment to ongoing personal development and training.	Essential	Supporting statements/Interview
Able to convey an appropriate rationale and interest in applying for this particular post.	Essential	Supporting statements/Interview
HSE First Aid at Work	Desirable	Application form / Interview
National Governing Body Coaching qualification wet and /or dry.	Desirable	Application form
Previous experience of working in the public sector.	Desirable	Supporting statements
Previous experience of working in the Leisure Industry.	Desirable	Supporting statements

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**Application form** – assessed against the application form, curriculum vitae and letter of support. Applications will not be asked to answer a specific supporting statement, normally used to evaluate factual evidence eg. award of a qualification. Will be “scored” as part of the short listing process.

**Supporting statements** – applications are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the short listing process.

**Interview** – assessed during the interview process by either competency based interview questions, tests, presentation etc.